

# Hillsboro Community Unit School District #3 Board of Education

## Regular Meeting Minutes

May 13, 2025

- 1) A regular meeting of the Board of Education was called to order by President Matt Lentz, at the Hillsboro Unit Office at 5:00 p.m. The following board members were present: Matt Lentz, Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood and Mike Cerutti. Nathan Kirby was absent.

- 2) Agenda Item 2.0. Good News Reports

Board Member Mike Cerutti reported the City of Hillsboro has agreed to help fund the new dugouts at the Sports Complex. Principal Frailey announced 16 students at Beckemeyer had perfect attendance and were treated to a day at the YMCA in Taylorville.

The Board of Education honored twenty-year employees with the presentation of an engraved pen stand. The following employees were recognized:

2024-2025

20 Year Employees

Dacia Brown	Florence Clark	Jamie Harrison
Marcy Jorn	Terrisa Kirchner	Donald VanGiesen
Rebecca Waters	Jeremy White	

Supt Powell presented each retiree with an engraved clock. The following employees were recognized:

2024-2025

Retirees

David Powell	Patti Heyen	Andy Stritzel
Kathy Baker	Laura Rench	Tim Morford
Terri Jachino	Brian Redman	

- 3) Agenda Item 3.0 Consent Agenda

- 3.1 Approval of Special Meeting Minutes from April 28, 2025

President Lentz asked for additions or corrections to the April 28, 2025 Special Meeting Minutes. There were none.

- 3.2 Approval of Regular Meeting Minutes from April 8, 2025

President Lentz asked for additions or corrections to the April 8, 2025 Regular Meeting Minutes. There were none.

- 3.3 Approval of Executive Session Meeting Minutes from April 8, 2025

President Lentz asked for additions or corrections to the April 8, 2025 Executive Meeting Minutes. There were none.

### 3.4 Approval of Curriculum Committee Meeting Minutes from April 8, 2025

President Lentz asked for additions or corrections to the April 8, 2025 Curriculum Committee Meeting Minutes. There were none.

### 3.5 Review and Approval of Payables

President Lentz asked for questions or comments. There were none.

### 3.6 Financial Report

President Lentz asked for questions or comments. There were none.

#### Consent Agenda Vote.

Motion made by Kassie Greenwood, seconded by Brian Patton to approve the consent agenda as presented. On roll call the following voted yes: Matt Lentz, Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood and Mike Cerutti. Motion carried 6-0.

## 4) Agenda Item 4.0 New Business

### 4.1 Consideration of Special Education Teacher Workload Plan

Superintendent Powell reported the plan was prepared by Special Education Program Coordinator Brandy Buske along with teachers and administration. The plan serves as a guiding document for determining special education caseloads, responsibilities, and support for staff.

Motion made by Kassie Greenwood, seconded by Brian Patton to approve the Special Education Workload Plan. On roll call the following voted yes: Matt Lentz, Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood and Mike Cerutti. Motion carried 6-0.

### 4.2 Consideration of Approving FFA Overnight Trips

FFA President Sophia Mullen requested board approval for several overnight trips to attend FFA State Convention, FFA Leadership Camp, National FFA Convention and Ground Zero Conference.

Motion made by Kassie Greenwood, seconded by Brian Patton to approve the FFA Overnight Trips. On roll call the following voted yes: Matt Lentz, Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood and Mike Cerutti. Motion carried 6-0.

### 4.3 Consideration of Intergovernmental Agreement for the SCI Center

Superintendent Powell stated the agreement will allow the districts high school students to continue to participate in the CTE programs.

Motion made by Kassie Greenwood, seconded by Brian Patton to approve the Intergovernmental Agreement for the SCI Center. On roll call the following voted yes: Matt Lentz, Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood and Mike Cerutti. Motion carried 6-0.

## 5) Agenda Item 5.0 Communication

There was none.

## 6) Agenda Item 6.0 Recognition of Audience

No cards submitted.

7) Agenda Item 7.0 Executive Session

Motion made by Kassie Greenwood and seconded by Brian Patton to move into Executive Session at 5:26 p.m. for the purpose of considering the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, discussion of the purchase of real property and consideration of restricting an individual's access to district properties. Voice vote. Motion carried.

Dr. Kirby arrived at 5:27 p.m.

Motion by Nathan Kirby and seconded by Kassie Greenwood to move out of Executive session at 5:50 p.m. Voice Vote. Motion carried.

8) Agenda Item 8.0 Action Items Resulting from Executive Session

8.1 Acceptance of Letter of Intent to Retire from Custodian

Motion by Nathan Kirby and seconded by Kassie Greenwood to accept the letter of intent to retire from MaryJo Moore effective 1/2/2026. Voice Vote. Motion carried.

8.2 Acceptance of Letter of Intent to Retire from Teaching Assistant

Motion by Nathan Kirby and seconded by Kassie Greenwood to accept the letter of intent to retire from Nancy Reynolds effective 8/15/2025. Voice Vote. Motion carried.

8.3 Resignation of Teaching Assistants

Motion by Nathan Kirby and seconded by Kassie Greenwood to accept the resignation of teaching assistants Katelyn Davis effective 5/2/2025 and Lacy Kimbro at the conclusion of the school year. Voice Vote. Motion carried.

8.4 Resignation of Part-time Secretary

Motion by Nathan Kirby and seconded by Kassie Greenwood to accept the resignation of Shelby Ginos at the conclusion of the school year. Voice Vote. Motion carried.

8.5 Resignation of Elementary Teacher

Motion by Nathan Kirby and seconded by Kassie Greenwood to accept the resignation of elementary teacher Keri Teague at the conclusion of the school year. Voice Vote. Motion carried.

Motion by Nathan Kirby and seconded by Kassie Greenwood to accept the resignation of elementary teacher Carley Brown at the conclusion of the school year. Voice Vote. Motion carried.

8.6 Employment of Jr. High Student Council Sponsor

Motion by Nathan Kirby and seconded by Kassie Greenwood to employ Jen Anderson as Junior High Student Council Sponsor. On roll call the following voted yes: Matt Lentz, Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti and Nathan Kirby. Motion carried 7-0.

8.7 Employment of Jr. High Softball Coach

Motion by Nathan Kirby and seconded by Kassie Greenwood to employ Lauren Tuetken as Junior High Softball Coach. On roll call the following voted yes: Matt Lentz, Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti and Nathan Kirby. Motion carried 7-0.

8.8 Employment of HHS Color Guard Sponsor

Motion by Nathan Kirby and seconded by Kassie Greenwood to employ Amber Kalaher as HHS Color Guard Sponsor. On roll call the following voted yes: Matt Lentz, Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti and Nathan Kirby. Motion carried 7-0.

8.9 Approval of Volunteer Jr. High Girls Basketball Coach

Motion by Nathan Kirby and seconded by Kassie Greenwood to approve Katie Thacker as a Volunteer Junior High Girls Basketball Coach. On roll call the following voted yes: Matt Lentz, Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti and Nathan Kirby. Motion carried 7-0.

8.10 Employment of Birth-3 Program Parent Educator

Motion by Nathan Kirby and seconded by Kassie Greenwood to employ Kim Leible as Birth to 3 Program Parent Educator. On roll call the following voted yes: Matt Lentz, Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti and Nathan Kirby. Motion carried 7-0.

8.11 Employment of Elementary Teacher

Motion by Nathan Kirby and seconded by Kassie Greenwood to employ Allie Suess as an Elementary Teacher. On roll call the following voted yes: Matt Lentz, Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti and Nathan Kirby. Motion carried 7-0.

8.12 Employment of Part-time Secretary

Motion by Nathan Kirby and seconded by Kassie Greenwood to employ McKenna Moore as part time secretary at Beckemeyer Elementary. On roll call the following voted yes: Matt Lentz, Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti and Nathan Kirby. Motion carried 7-0.

8.13 Employment of Teaching Assistants

Motion by Nathan Kirby and seconded by Kassie Greenwood to employ Tia Niehaus and Ronald Newton as Teaching Assistants. On roll call the following voted yes: Matt Lentz, Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti and Nathan Kirby. Motion carried 7-0.


8.14 Action on Restricting an Individual's Access to District Properties

No action.

10) Agenda Item 10.0 Adjournment.

Motion by Nathan Kirby, seconded by Kassie Greenwood to adjourn the meeting at 5:54 p.m. Voice vote. Motion carried.

  
Matt Lentz, President

  
Kassie Greenwood, Secretary

June 10, 2025  
Date